



Headteacher: Mrs. R. Peacock
Assistant Headteacher: KS2/SEND: Miss. R. Shepherd
Assistant Headteacher: KS1/EYFS: Mrs. D. Parmley

13th July 2020

Dear Parents/Carers,

September Re-opening for All Children

In September the school will be re-opening for all children. In line with government guidance, in September the school will be re-opening for all children on Thursday 3rd September. There will be strict measures in place to ensure the safety of all children and staff, which all parents/carers must adhere to.

Opening and Closing Times/Arrival and Departure

In line with government guidance we are having staggered start and finish times to ensure that children and adults can enter and leave the premises safely. Please arrive promptly at your allotted time (not early or late). Parents are not allowed onto the playground in the morning and children will go straight into class. If you have more than one child, please bring all children for the earliest allocated time to your children.

At the end of the school day we are asking parents with only one child to collect your child and leave straight away. Parents who have more than one child, please can you collect your child who leaves first and then wait at the allocated place (social distancing from others) to collect your other child.

- e.g. - Parents with more than one child, bring their child at the earliest time e.g. a family with a child in Reception, Y2 and Y3 would come at 8.30.
- e.g. - Parents with more than one child, collect their child that finishes the earliest and waits at a safe distance from other parents/children for their other child to come out.

Time	Class	Entrance	Exit
Rec Start 8:30 Rec Finish 3:10	Reception	Nursery Owl Gate	Via playground path
		Nursery Owl Gate	Via playground path
KS1 Start 8:40 KS1 Finish 3:20	Year 1	KS1 Corridor door	Via Reception Owl Gate
	Mr Feltham	Hall doors	Via playground path
KS2 start 8:50 KS2 Finish 3:30	Miss O'Neill	KS2 door	Via playground path
	Miss Myers	Main Entrance	Car park path
	Mrs Gent and Miss Shepherd	Lower KS2 Gate	Lower KS2 Gate
	Miss Knowles	KS2 Gate	KS2 Gate
	Mr Casey	KS2 Gate	KS2 Gate

Nursery - am	Start Time	8:45	Nursery Door	Path next to school in car park
	Home Time	11:35		
Nursery - pm	Start Time	12:30	Nursery Door	Path next to school in car park
	Home Time	3:20		
Nursery – full-time	Start Time	8:45	Nursery Door	Path next to school in car park
	Home Time	2:45/3:20		

Attendance

All pupils are expected to return to school in September. Any children who are off due to having to self-isolate, will be expected to continue learning from home (supported by school).

Covid 19 Rules, Expectations and Procedures for Returning to School

If your child or anyone in your household has any symptoms of the corona virus (temperature, dry persistent cough, loss of taste/smell) then they must not come to school. Please telephone the school to alert us if anyone in the home has any of the symptoms. Your household must then self-isolate and book a test at <https://www.nhs.uk/conditions/coronavirus-covid-19/>. Please let the school know the results as soon as you receive them.

If a child shows symptoms while in school, we will telephone you to take them home immediately. Please ensure we have at least 2 emergency contacts. They will need to self-isolate until they receive a negative test. If a test is positive, it is vital that you inform the school ASAP.

Car Park

Due to the staggered start and end times, if you have authorised permission to use the car park please be aware that the gates will be locked between 3:10pm and 3:35pm.

Uniform

Full uniform will be expected from September. For the time being we will be asking children to attend school in their P.E. kit **on the days that they have P.E.** Please can you send your child in black or navy plain tracksuit bottoms and black or navy plain jumper/hoodie to wear over their P.E. t-shirt and P.E. shorts.

Belongings

Children will only need to bring in their lunch bag (if they have a packed lunch) and their reading folder.

Before and After School Club commencing Monday 7th September

Mr Barratt is unable to open his breakfast and after school club for the autumn term. We will therefore be opening a breakfast and after school club to working families who need childcare in order to go to work. Please book in beforehand as places will be limited. If you have not booked then you will not have a place. Payments must be made in advance through parentmail.

Reading Books

Children will be able to take reading books home. We will be setting up a quarantine system where books will be returned and stored for 72 hours before being used again.

Access to main office:

In line with the DfE advice we are asking parents/carers to not come into the main reception to speak to the office staff. We will be aiming to communicate mainly via telephone or email (enquireis@northwingfield.derbyshire.sch.uk) and not in person.

And finally.....

I hope that we will all get used to the 'new normal' as quickly as possible. Please bear with us, especially in the first few days. If you have to queue on the pavement, we are sorry, but we will do our best to make it as quick as possible.

Kind regards



Mrs Peacock
Headteacher